



**THAI BINH PROVINCIAL PEOPLE'S COMMITTEE  
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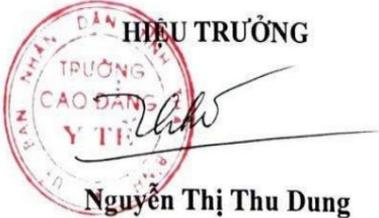
## REWARD PROCESS

### HO CHI MINH COMMUNIST YOUTH UNION AT THE SCHOOL LEVEL

Encryption : QT.z./yTN/02

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Title of Member of the Executive Committee of the Youth Union		DEPUTY SECRETARY	<b>PRINCIPAL</b>

Thai Binh, 2023

## PROCEDURES FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNIONS AT THE SCHOOL LEVEL

### PROCEDURES FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNIONS AT THE SCHOOL LEVEL I/ PURPOSE AND SCOPE OF APPLICATION

- This procedure standardizes the methods, procedures, and steps for considering awards for individual and group students participating in Youth Union activities and training at Thai Binh Medical College.

- Implement the awarding regulations of the Central Youth Union and the Provincial Youth Union in strict accordance with them.

This procedure applies to all full-time students currently studying at the college.

Thai Binh Medical College.

- The Ho Chi Minh Communist Youth Union of the School.

### II/ DEFINITIONS AND ABBREVIATIONS

#### 1. Definition:

Rewarding union members is an activity aimed at motivating, encouraging, and honoring them. These are individuals and groups of students who enthusiastically participate in Youth Union activities at school, actively cultivating the qualities, ethics, and healthy lifestyle of a Youth Union member.

#### 2. Abbreviations:

- HT/MR	Principal
- Economic and Technical Council - Youth Union	Awards Review Board Youth Union
- BCHCÿ	Youth Union Executive Committee
- BTĐ	Secretary of the Youth Union
- Students	Students
- Steering Committee	School Youth Union Executive Committee
- Club	Club
- Customer	Plan

#### 3. Referenced documents:

- Document control process

- Decision : No. 22 –QĐ/TWÿTN-VP dated December 26, 2018, of the Standing Committee of the Central Committee

*Central Committee of the Ho Chi Minh Communist Youth Union.*

- Circular 09/2017/TT-BLĐTBXH dated March 13, 2017, stipulating the organization and implementation of training programs at the intermediate and college levels according to the annual system or the method of accumulating modules or credits; regulations on examinations, tests, and graduation recognition.

### III/ FLOWCHART (See page 3)

### IV/ SPECIFICATION (See pages 4-5)

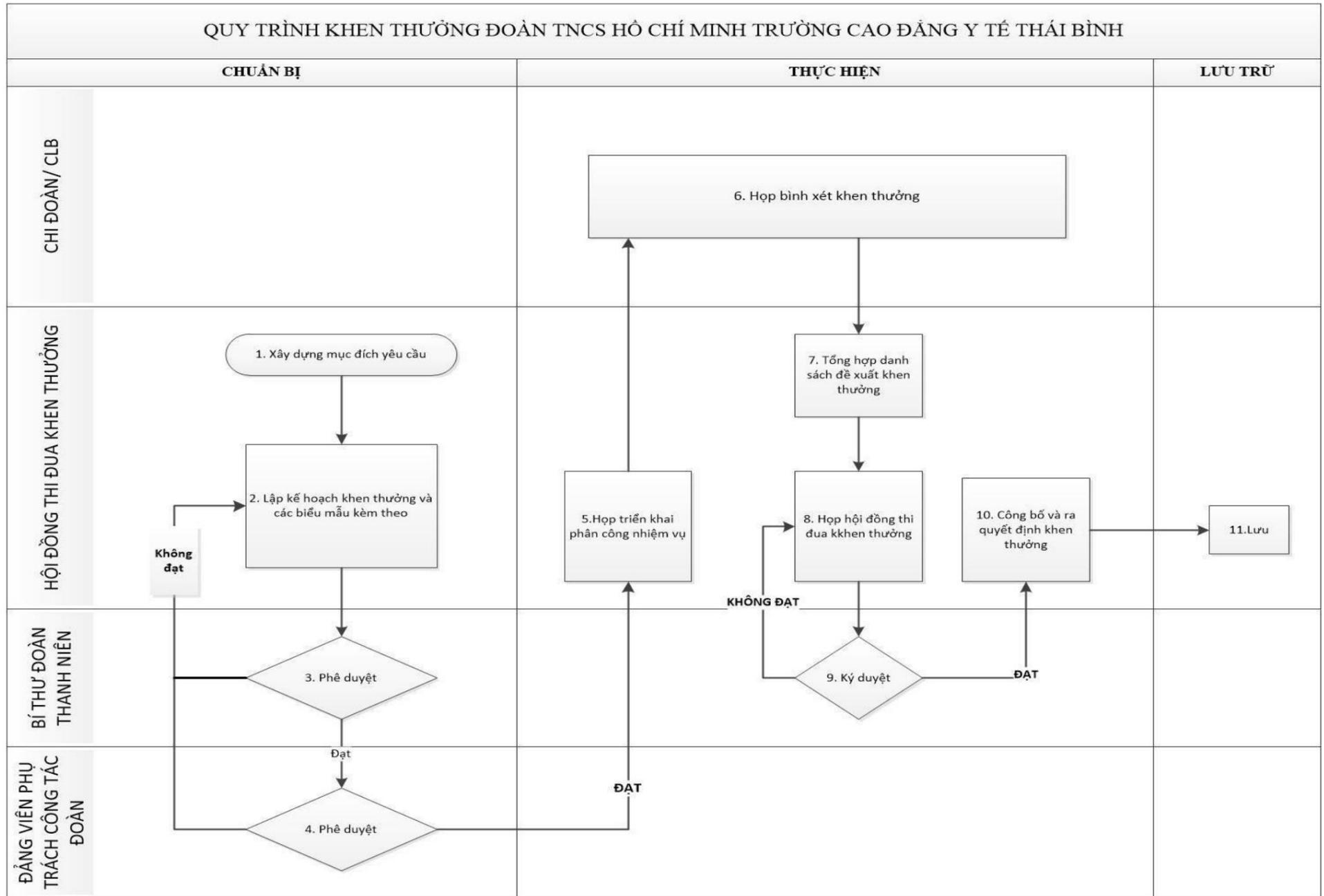
### V/ ACCOMPANYING FORMS AND INSTRUCTIONS

No.	Form/Instruction Name	Encryption
1	Decision to establish the Youth Union's awards committee. adolescent	BM/QT.z.ÿTN/02/01

**PROCEDURES FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNIONS AT THE SCHOOL LEVEL**

2.	Criteria for emulation and reward	BM/QT.z./yTN/02/02
3	Sample minutes of the meeting of the Youth Union's emulation and reward council.	BM/QT.z./yTN/02/03
4	Sample reports on individual and team achievements.	BM/QT.z./yTN/02/04
5.	Semester-by-Semester Performance Report	BM/QT.z./yTN/02/05
6	Sample Report on the Summary of Emulation and Commendation Activities for the School Year	BM/QT.z./yTN/02/06
7	Sample Decisions on Recognition of Results and Awards	BM/QT.z./yTN/02/07

PROCEDURES FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNIONS AT THE SCHOOL LEVEL



**PROCEDURES FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNIONS AT THE SCHOOL LEVEL**

**SPECIFICATION OF THE PROCESS FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNION MEMBERS AT THE SCHOOL LEVEL**

No. CV	Name	SPECIFICATIONS	BP/UNIT PERFORM	BP/DV COMBINATION	RESULT	DEADLINE WALL	FORMS
1	Establish objectives and requirements.	<p>- The purpose of the reward program is to motivate Youth Union members who have excellently completed their assigned tasks according to the Youth Union's activity plan.</p> <p>Requirement : Choose the right people for the right jobs to reward.</p>	Youth Union	Youth branches, clubs	Identifying the correct purpose and requirements when awarding commendations is crucial.	Three days after receiving the Youth Union's activity plan.	
2	Plan your rewards	<p>- The head of the emulation and reward committee prepares the emulation and reward plan.</p> <p>- Making a decision to establish an awards committee.</p> <p>- The Emulation and Commendation Council develops commendation forms in accordance with the regulations on emulation and commendation.</p> <p>of the Youth Union</p>	Youth Union	BCH	<p>- A plan has been developed. emulation and commendation reward</p> <p>- A competition council has been established.</p> <p>- There are reward forms available.</p>	5 days	BM/QT.z./yTN/02/01 BM/QT.z./yTN/02/02 BM/QT.z./yTN/02/04
3	Approved by the Youth Union Secretary	<p>- Approve the plan, the content of the reward program, and decide on the establishment of the reward council. Once successful, proceed to step 4.</p> <p>- Not satisfactory, please return.</p>	Secretary of the Youth Union		<p>- Approve the program plan</p> <p>- Present to the Party Committee member in charge</p>	3 days	BM/QT.z./yTN/02/01

**PROCEDURES FOR AWARDING HO CHI MINH COMMUNIST YOUTH UNIONS AT THE SCHOOL LEVEL**

		for the emulation and reward committee					
4	Party Committee member in charge Youth Union work approval	- Program approval. Successful, proceed to step 5. - Failed, return to step 3	Party Committee member in charge youth union work			2 days	BM/QT.z./yTN/02/01
5	Meeting to assign tasks	- Implement the reward plan for the Party Committees. club - Guidelines for evaluating and awarding commendations (commendation criteria, commendation forms)	Awarding Committee	BCHCÿ, club	- Executive Committee, Club received plan reward plan and necessary forms	2 days	BM/QT.z./yTN/02/01 BM/QT.z./yTN/02/02 BM/QT.z./yTN/02/04 BM/QT.z./yTN/02/05
6	Meeting to review and award commendations	- Select the delegations The candidate meets the criteria to be included in the nomination list.	BCHCÿ, club		- Compile a list of nominated Youth Union members who meet the criteria and submit it to the emulation committee.	6 days	BM/QT.z./yTN/02/04
7	Synthetic List of proposed awards/commendations	- Secretary of the Emulation and Commendation Committee Compilation of proposed awards from BCHCÿ, CLB	Secretary of the Board emulation and reward	BCHCÿ, club	- Compile a list of proposed suggestions by branch and club	1 day	BM/QT.z./yTN/02/04
8	Council meeting emulation and reward	- The Emulation and Commendation Committee will hold a review meeting based on the commendation guidelines. - Compile a list of members who meet the criteria. - Making decisions regarding awards and commendations.	Examination Board prize praise race		- Compile a list of Youth Union members to be awarded commendations. - Report on emulation and commendation activities reward	2 days	BM/QT.z./yTN/02/06
9.	Approved by	- Approval of the list of candidates for the Youth Union Secretary position - Emulation Committee - List of candidates				01	BM/QT.z./yTN/02/07

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		<p>competition for rewards</p> <ul style="list-style-type: none"> <li>- If successful, move to the next step. 10</li> <li>- If unsuccessful, return the application to The Emulation and Commendation Council met to review the matter.</li> </ul>		reward reward			
10	Announce and release decision to award awards	- Announcing the decisions	Examination Board praise prize race		- Decision on awarding commendations	05	BM/QT.z./yTN/02/07
11	Save	The Youth Union's secretarial office keeps the file.	Document	Committee for Emulation and Commendation			