



THAI BINH PROVINCIAL PEOPLE'S COMMITTEE
COLLEGE OF MEDICINE

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**CONSTRUCTION PROCESS
MULTIPLE CHOICE QUESTION BANK**

Encryption : BM/QT.10/TTKT/01
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Signature			
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Job title	<small>City of Technical and Economic Development</small>	VICE PRINCIPAL VICE PRINCIPAL	

PROCEDURE
BUILDING A MULTIPLE-CHOICE TEST QUESTION BANK

I. PURPOSE AND SCOPE OF APPLICATION:

Ensure correct structure, quantity, and content.

Independent assessment that accurately reflects the learner's abilities.

This procedure applies to all departments and divisions within Thai Binh Medical College.

II. DEFINITIONS AND ABBREVIATIONS

1. Definition:

2. Abbreviations:

Teacher	Lecturer
NHCH	Question bank

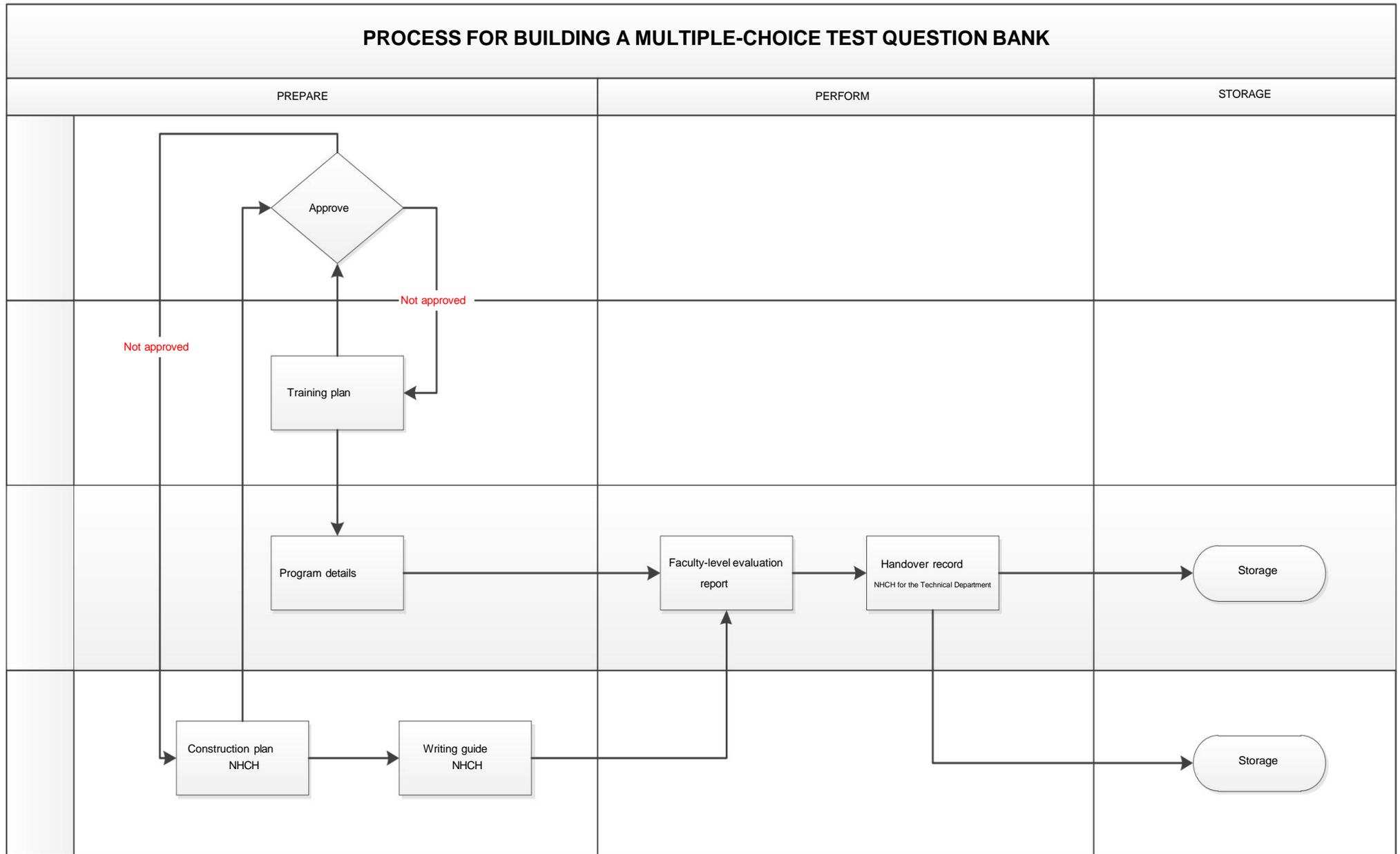
III. FLOWCHART (See page 3)

IV. SPECIFICATION (See pages 4-5)

V. ACCOMPANYING FORMS/INSTRUCTIONS

No.	Form/Instruction Name 1	Encryption
	Training Plan 2 Detailed	BM/QT.10/ýT/01/01
	Course Program 3 Plan for Organizing	BM/QT.10/ýT/01/02
	Multiple-Choice Tests	BM/QT.10/TTKT/01/01
4	Guide to writing situational multiple-choice questions	BM/QT.10/TTKT/01/02
5	Minutes of the Department/Faculty-level Quality Assessment Report	BM/QT.10/.....
6	Minutes of question handover to the department Examination	BM/QT.10/.....

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**PROCESS SPECIFICATIONS
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No.	Job step name	Specification	Set department/unit responsible	Coordinating Department/Unit	Results achieved	Deadline	Form
1	Training plan	Describe the basis for construction. Specify the form, general content, time, method, and personnel for implementation.	Training Department	Departments, divisions, and sections subject	The plan has been approved.	June 2019	BM/QT.10/DT/01/01
2	Program details	Detailed description of the training program, including chapters, lessons, number of theoretical hours, number of practical hours, training plan, assessment methods, and outcomes. valuation	Department	Departments, divisions, and sections subject	The detailed program has been approved and issued.	June 2019	BM/QT.10/DT/01/02
3	Construction plan NHCH test	Regulations regarding quantity and ratio Questions are based on Bloom's Taxonomy, and the number, proportion of questions, and time allotted in the exam are determined by the taxonomy. credits	Room Technical Center	Training Department, Faculties, Departments subject	- The plan has been approved.	July 2019	BM/QT.10/TTKT/01/01
4	Guide to writing multiple-choice questions according to the situation Report	Regulations regarding forms and techniques Question writing techniques, regulations on the assessment process for subject-specific/faculty-level research projects.	Room Technical Center	Departments, divisions, and sections subject	Document issuance guidelines	July 2019	BM/QT.10/TTKT/01/02
5	assessment NHCH level	Regulations on how to assess the content of questionnaires against learning outcomes and difficulty levels.	Department	Departments within the faculty	The minutes were approved by the departments.	Complete before	BM/QT.10/.....

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	department, faculty	According to Bloom's Taxonomy, the number of questions is based on the number of credits, and the format follows the question-writing guidelines.				The subject begins	
6	Minutes of question handover to the department Examination	Description of the subject name, number of questions per lesson period, classification according to Bloom's taxonomy of cognitive levels, number of old questions, number of new questions added.	Department	Technical and Inspection	Department - Completion Report	After evaluation NHCH departmental level	BM/QT.10/.....