

Thai Binh, April 22, 2025

Number: 55/KH-TĐG

PLAN

Self-assessment of the quality of vocational education institutions for the 2025-2026 academic year.

Based on Circular No. 1550/VBHN-BLDTBXH dated April 12, 2024, of the Ministry of Labor, War Invalids and Social Affairs, which stipulates the Charter of - Colleges;

Based on Circular No. 28/2017/TT-BLDTBXH dated December 15, 2017, of the Minister of Labor, War Invalids and Social Affairs, regulating the quality assurance system of vocational education institutions;

Based on Circular No. 14/2024/TT-BLDTBXH dated December 31, 2024, issued by the Minister of Labour, Invalids and Social Affairs, promulgating the Circular stipulating criteria and standards for quality accreditation of vocational education;

In accordance with Official Letter No. 453/TCGDNN-KĐCL dated March 25, 2019, from the General Department of Vocational Education and Training, regarding guidance on evaluating the quality assessment standards of vocational education institutions for secondary schools and colleges in 2019;

In accordance with Plan No. 42/KH-CĐYT dated March 31, 2025, issued by the Principal of Thai Binh Medical College regarding the work of ensuring educational quality in 2025, the Self-Assessment Council of Thai Binh Medical College has developed a self-assessment plan for 2025. Specifically, it is as follows:

1. Purpose and requirements

1.1. Purpose:

Raising awareness among faculty and staff throughout the university regarding the work of ensuring educational quality;

Enhancing the capacity of key personnel involved in quality assurance work;

完善 mechanisms and institutions for building an internal quality assurance system for education within the school.

1.2. Requirements:

Quality assurance must be carried out regularly, continuously, and comprehensively in all management, training, scientific research, and other activities throughout the entire university;

Ensure the principle: All activities must be designed and implemented according to standard procedures. Leverage strengths and address shortcomings from 2024.

2. Scope of self-assessment of the quality of vocational education institutions

Evaluate the school's operational areas according to the set of criteria and standards for vocational education quality accreditation as stipulated in Circular No. 14/2024/TT-BLDTBXH dated December 31, 2024, of the Ministry of Labor, War Invalids and Social Affairs, and according to Official Letter No. 453/2019/BLDTBXH dated March 25, 2019, on guiding the evaluation of quality accreditation standards for vocational education institutions, specifically for secondary and college-level schools .

3. Activities and Resources

3.1. Activities and implementation time

No.	Activities	Lead implementer	Time	Product
1	The Board of Directors, together with the Examination and Quality Assurance Department, will determine the purpose, scope, timeframe, and members in charge of the specialized teams; - Study the regulations governing self- assessment procedures and conduct training on self-assessment .	Board of Directors	March 2025	Draft plan
2	Develop and issue a plan for self-assessment of vocational education and training institutions in 2025.	Examination and Quality Assurance Department	April 20, 2025	- Plan to be submitted to the Board of Directors for issuance
3	Issuing a Decision to reorganize the Self-Assessment Council and related committees and teams.	Board of Directors	April 20, 2025	Decision of the Self-Assessment Council and List of Supporting Committees
4	Meeting of the School's Quality Self-Assessment Council . Discussion and agreement on the school's quality self-assessment plan.	Chairman of the Self-Assessment Council	Before April 30, 2025	Minutes of the Self-Assessment Council Meeting
5	The task force assigned responsibilities and proceeded to gather evidence and write reports.	Heads of specialized teams	May 1, 2025 to September 30, 2025	- List of evidence codes and reporting evidence - Report on each

No.	Activities	Lead implementer	Time	Product
				standard and criterion
6	Compile evidence and reports according to <i>Form 4.3 , Circular 28/2017/TT-BLDTBXH;</i>	Secretariat of the Self-Assessment Council	Before October 20, 2025	- MC category by - Draft self-assessment report (Version 1)
7	Gathering feedback from departments and students on the draft self-assessment report on the school's quality.	Examination and Quality Assurance Department	Before October 30, 2025	Feedback on the draft content (<i>if any</i>)
8	Summarize and finalize the report content.	Examination and Quality Assurance Department	Before November 10, 2025	Draft report (version 2)
9	Submit the draft report to the Council.	Examination and Quality Assurance Department	Before November 15, 2025	- Draft self-assessment report - Schedule for the second Council meeting
10	The Self-Assessment Council met to approve the School's quality self-assessment report.	Self-Assessment Council	Before November 20, 2025	Minutes of the Board Meeting
11	Edit report content and evidence code	- Council Secretariat	Before November 25, 2025	School Quality Assessment Report 2025
12	Submit the report to the Principal for approval.	Examination and Quality Assurance Department	November 25, 2025	Quality Assessment Report 2022 - Decision to issue the report
13	The school's leadership publicly announces the results of its 2025 self-assessment of quality .	Examination and Quality Assurance Department	Before November 30, 2025	- Published on the school's website

No.	Activities	Lead implementer	Time	Product
14	Submit reports on the results of the quality assessment to the relevant authorities as required.	Examination and Quality Assurance Department	Before December 15, 2025	According to PL05/TT28

3.2. Financial Resources

Utilize regular budget allocations to conduct self-assessments of vocational education quality:

- Expenses for consumable supplies and office stationery.
- Expenses for statistical work and surveys of current students, alumni, employers, and staff (*if any*).
- Chi wrote the self-assessment report.
- Other expenses: actual expenses incurred by the groups for specific tasks during the self-assessment period.

4. Assigning responsibilities for criteria

No.	Standard	Group responsible responsibility	Note
1	Criterion 1: Mission, objectives, organization, and management	Group 3	Group leaders proactively carry out their group's tasks.
2	Criterion 2: Training Activities	Group 1	
3	Criterion 3: Teachers, administrators, officials, and employees	Group 3	
4	Criterion 4: Training programs and curricula	Group 1	
5	Criterion 5: Training facilities and equipment	Group 4	
6	Criterion 6: Scientific research and international cooperation	Group 1	
7	Criterion 7: Learners and learner support activities	Group 1	
8	Criterion 8 : Quality Monitoring and Evaluation	Group 2	

5. Assessment tools

1. Circular No. 28/2017/TT-BLDTBXH dated December 15, 2017, of the Ministry of Labour, Invalids and Social Affairs on the Regulations on the quality assurance system of vocational education institutions;

2. Circular No. 14/2024/TT-BLDTBXH dated December 31, 2024, of the Ministry of Labour, Invalids and Social Affairs on the Regulations on criteria and standards for

quality accreditation of vocational education;

3. Official Letter No. 23/TCGDNN-KĐCL dated January 26, 2018, from the General Department of Vocational Education and Training on guiding the evaluation of quality accreditation standards for vocational education institutions for secondary schools and colleges in 2018.

6. Implementation

6.1. Quality Self-Assessment Council:

- Implement the plan for self-assessment of the quality of vocational education institutions in 2025.

- Monitor, inspect, and urge units to complete their work according to schedule and content.

6.2. Examination and Quality Assurance Department:

- Provide advice on planning, personnel, quality assurance, and self-assessment. Coordinate closely with departments and divisions during implementation.

- Organize inspections and monitoring of departments, divisions, and specialized teams during the implementation of the stages outlined in the issued plan.

- Compile and archive the final approved results and submit the report to higher-level management units in accordance with regulations.

6.3. Departments, divisions, and specialized units:

- Develop a plan for carrying out the tasks of your own unit, assigning specific tasks to each member in the Faculty, Department, or specialized team.

- The task forces independently complete the assessment and evidence gathering work, coordinating with relevant units during the implementation process.

- Regularly monitor, supervise, and evaluate results. Compile and report results within the specified timeframe.

The above is the plan for implementing the self-assessment of the quality of vocational education institutions at Thai Binh Medical College. Departments, Offices, and specialized teams are requested to implement the plan, carry it out, and compile and report according to the assigned tasks and schedule./.

Recipient:

- Board of Directors ;
- Departments, Divisions, Centers and affiliated units ;
- Member of the School's Evaluation Council in 2025;
- Saved: VT; KT&ĐBCL.

**By order of the Chairman of the
Council**

VICE PRESIDENT



Nguyen Dinh Trong