

Number: 117/QD-CDYT

Thai Binh, April 23, 2025

DECISION

Regarding the restructuring of the Steering Committee and the establishment of a Quality Assurance System. Inside Thai Binh Medical College, 2025-2028

PRINCIPAL OF THAI BINH MEDICAL COLLEGE

Based on Circular No. 1550/VBHN-BLDTBXH dated April 12, 2024, of the Ministry of Labor, War Invalids and Social Affairs, which stipulates the Charter of Colleges;

Based on Circular No. 14/2024/TT-BLDTBXH dated December 31, 2024, issued by the Minister of Labour, Invalids and Social Affairs, promulgating regulations on criteria and standards for evaluating occupational quality;

Based on Circular No. 28/2017/TT-BLDTBXH dated December 15, 2017, issued by the Minister of Labour, Invalids and Social Affairs, promulgating regulations on the Quality Assurance System of vocational education institutions;

Based on Decision No. 2069/QD-UBND dated September 18, 2023, of the People's Committee of Thai Binh province, which stipulates the functions, tasks, powers, and organizational structure of Thai Binh Medical College;

Based on Decision No. 19/2023/QD-UBND dated October 23, 2023, of the People's Committee of Thai Binh province, which regulates the recruitment, employment, and management of public employees in public non-business units under the scope and authority of the People's Committee of Thai Binh province;

Considering the proposals from the Head of the Examination and Quality Assurance Department and the Head of the Personnel Department.

DECISION:

Article 1. The Steering Committee for the development of the Internal Quality Assurance System of Thai Binh Medical College for the period 2025-2028 (hereinafter referred to as the Steering Committee) shall be reorganized and consist of 15 members (*list attached*).

Article 2. The Steering Committee is responsible for organizing and implementing the development of the Quality Assurance System in accordance with current regulations, the functions and duties of the unit, and the responsibilities assigned to it.

Article 3. The Heads of Departments, Heads of Faculties, heads of subordinate units, and the individuals named in Article 1 are responsible for implementing this Decision.

Recipient:

- Board of Directors
- As per Article 3
- Save VT, TCCB, KT- ĐBCL

PRINCIPAL

Nguyễn Thị Thu Dung



LIST

Steering Committee for the Development of the Quality Assurance System
(Issued together with Decision No. 117/QĐ-CDYT dated April 24, 2025, of the Rector of Thai Binh Medical College)

No.	Full name	Title, position	Mission
1	Nguyen Thi Thu Dung	Dr., Principal	Prefect
2	Nguyen Dinh Trong	Specialist Doctor II, Vice Principal	Deputy Head
3	Nguyen Thanh Son	PhD, Vice Rector	Deputy Head
4	Le Van Dung	MSc, Head of Quality Control and Assurance Department	Secretary
5	Nguyen Thi Hoang Anh	MSc, Head of Training Management Department	Commissioner
6	Bui Van Kien	MSc, Head of Personnel Department	Commissioner
7	Pham Anh Tuan	MSc, Head of International Relations Department	Commissioner
8	Nguyen Thi Thuy Hoa	MSc, Head of Department Financial plan	Commissioner
9	Tong Thi Nhu Hoa	MSc, Head of Clinical Department	Commissioner
10	Bui Thi Hong Hoa	MSc, Head of Traditional Medicine Department	Commissioner
11	Nguyen Thi Bich Phuong	Pharmacist, Head of Pharmacy Department	Commissioner
12	Ha Thi Len	MSc, Head of the Department of Basic Sciences	Commissioner
13	Tran Thi Net	MSc, Deputy Head of Department Clinical	Commissioner
14	Tran Dai Hoang	MSc, Director of Training Center according to social needs	Commissioner
15	To Minh Tuan	MSc, Deputy Head of Training Management Department	Commissioner

(The list includes 15 people)



Thai Binh, April 23, 2025

ASSIGNMENT OF DUTIES

Steering Committee for the Development of the Quality Assurance System
*Issued together with Decision No. 117/ QD-CDYT dated April 23, 2025 , of the
Principal of Thai Binh Medical College.*

No.	Full name	Position	Assigning tasks
1	Nguyen Thi Thu Dung	Prefect	Directing the Party Committee to develop policies and quality objectives for the School .
2	Nguyen Dinh Trong	Chairman	Assisting the Head of Department: Developing the school's quality policies and objectives ; directing units to develop quality objectives , quality assurance manuals, information systems, and quality assurance processes .
3	Nguyen Thanh Son	Chairman	Assisting the Head of Department: Developing the school's quality policies and objectives ; directing units to develop quality objectives , quality assurance manuals, information systems, and quality assurance processes .
4	Le Van Dung	Secretary	Coordinate and support other units , compile and report; develop quality objectives for the Quality Assurance and Inspection Department; develop a quality manual; develop procedures related to the responsibilities and assigned tasks of the Quality Assurance and Inspection Department.
5	Nguyen Thi Hoang Anh	Commissioner	quality objectives for the Training Management Department; develop a quality manual; and develop procedures related to the responsibilities and duties assigned to the Training Management Department.
6	Bui Van Kien	Commissioner	Establish quality objectives for the Personnel and Organization Department; develop a quality

			manual; and establish procedures related to the responsibilities and duties assigned to the Personnel and Organization Department.
7	Pham Anh Tuan	Commissioner	quality objectives for the International Relations Department; develop a quality manual; and develop procedures related to the responsibilities and duties assigned to the International Relations Department.
8	Nguyen Thi Thuy Hoa	Commissioner	Establish quality objectives for the Financial Planning Department; develop a quality manual; and establish procedures related to the responsibilities and duties assigned to the Financial Planning Department.
9	Tong Thi Nhu Hoa Tran Thi Net	Commissioner	quality objectives for the Clinical Department; develop a quality manual; and establish procedures related to the responsibilities and duties assigned to the Clinical Department.
10	Bui Thi Hong Hoa To Minh Tuan	Commissioner	Establish quality objectives for the Department of Traditional Medicine; develop a quality manual; and establish procedures related to the responsibilities and assigned tasks of the Department of Traditional Medicine.
11	Nguyen Thi Bich Phuong	Commissioner	Establish quality objectives for the Faculty of Pharmacy and the Youth Union; develop a quality manual; and establish procedures related to the responsibilities and assigned tasks of the Faculty of Pharmacy and the Youth Union.
12	Ha Thi Len	Commissioner	Establish quality objectives for the Faculty of Basic Sciences; develop a quality manual; and establish procedures related to the responsibilities and assigned tasks of the Faculty of Basic Sciences.
13	Tran Dai Hoang	Commissioner	Establish quality objectives for the Training Center based on societal needs; develop a quality manual; and establish procedures related to the

			responsibilities and assigned tasks of the Training Center based on societal needs.
--	--	--	---

