

No: 30 /KH-CDYT

*Thai Binh, Date 21 Month 04 Year 2023*

## **ADMISSIONS CONSULTATION PLAN 2023**

Pursuant to Decision No. 77/QD-CDYT dated February 17, 2023, of the Rector of Thai Binh Medical College on the establishment of the Admissions Council;

Pursuant to the Admissions Regulations and determination of admission quotas for 2023 of Thai Binh Medical College;

Pursuant to Plan No. 10/KH-CDYT dated February 20, 2023, of the Rector of Thai Binh Medical College on the 2023 admissions plan.

The Admissions Council develops the 2023 admissions consultation plan as follows:

### **1. PURPOSE, REQUIREMENTS**

Proactively in admissions consulting work, ensuring systematicity, and effective coordination among all departments within the entire college.

Synchronously implement admissions consultation 2023 for students, parents of students from high schools (THPT) and continuing education centers (Trung tâm Giáo dục thường xuyên) inside and outside the province.

Strengthen the application of information technology, focusing on the use of social networks in admissions consulting work.

Strengthen and promote cooperation with the Thai Binh Provincial Study Promotion Association in admissions consulting 2023 within Thai Binh province and neighboring areas.

### **2. CONTENT**

Provide admissions information to agencies, organizations, and individuals within Thai Binh province: training codes/majors, official training quotas, articulation; overseas study linkage programs - employment in Japan and the Federal Republic of Germany; and benefits for students when participating in study at the college.

Implement linkage training programs with some universities and colleges outside the province to recruit students to participate in specialized training majors.

### **3. FORMS**

Online admissions: on the School's admissions website, Facebook, Zalo and other social media platforms of the Ministry of Labor, Invalids and Social Affairs, Ministry of Health.

Direct admissions: Coordinate with the Thai Binh Provincial Study Promotion Association in admissions consulting. The Study Promotion Association directly consults families in the

### 3. Implementation Organization

#### 3.1. Online activities serving enrollment work

No.	Online Page/ Platform	Content	Frequency	Department/ Unit
1	Facebook	Run Facebook Ads for 06 months (April-September)	At least 10 days/period	Student Management
2	<a href="https://tuyensinh.caodangytb.edu.vn">https://tuyensinh.caodangytb.edu.vn</a> <a href="https://facebook.com/congdongcye">https://facebook.com/congdongcye</a> <a href="https://facebook.com/tuyensinhcdytb">https://facebook.com/tuyensinhcdytb</a>	Enrollment information	2-3 times/week (peak months) 1 time/week	Student Management
3	<a href="https://facebook.com/congdongcye">https://facebook.com/congdongcye</a> <a href="https://Facebook.com/doanthanien">https://Facebook.com/doanthanien</a>	Extracurricular, professional activities	2 times/week (peak months) 1 time/month	- Student Affairs - School Youth Union
4	<a href="https://tuyensinh.caodangytb.edu.vn">https://tuyensinh.caodangytb.edu.vn</a> <a href="https://facebook.com/congdongcye">https://facebook.com/congdongcye</a> <a href="https://facebook.com/tuyensinhcdytb">https://facebook.com/tuyensinhcdytb</a>	Share articles about school activities	1 time/week (peak months)	School staff (Head of department in charge of supervision)
5	Personal Facebook	Change profile picture frame according to school's design	(April 30 - May 1)	School staff (Head of department in charge of supervision)
6	Videos about the school's enrollment programs	Enrollment programs, images of typical activities	Published on the school's electronic pages	Communications Department

The Facebook Profile Picture Frame will be updated on the occasion of the April 30th anniversary to increase interaction and promote the school's image during the 2023 enrollment period. The Youth Union will coordinate with the Student Management Department to design the frame template, and the leadership will approve the implementation.

#### 3.2. Implement direct enrollment methods

##### 3.2.1. Develop documents and tools to serve enrollment counseling

Develop documents to provide to agencies, organizations, and individuals serving enrollment work. Specifically:

Documents regarding enrollment information: majors, training occupations, cooperative programs, preferential policies for students (completed before April 2023): Department of Training Management, Department of Human Resources and Administration.

Design and print leaflets (A4 size), enrollment information, introduction of majors and cooperative programs (completed before April 2023): Department of Human Resources and Administration, Enrollment Department.

### **3.2.3. Coordinate with the Study Promotion Association to implement enrollment counseling activities**

#### **Enrollment Department:**

- Provide necessary documents regarding the school's programs to the Provincial Study Promotion Association.
- Design and provide separate enrollment registration forms for the Study Promotion Association (Appendix 1); candidates advised by the Study Promotion Association for admission must bring the registration form from the Study Promotion Association to complete admission procedures. Based on the registration forms bearing the Study Promotion Association's unique seal, the Enrollment Department will summarize and report the results of coordinated enrollment to the Study Promotion Association and the school's leadership.
- Organize direct guidance for Study Promotion Association officials on enrollment counseling content (Directly collaborate with Study Promotion Associations in 8 districts/cities).

#### **Provincial Study Promotion Association:**

- The Provincial Study Promotion Association, in collaboration with the enrollment board of Thai Binh College of Medicine and Pharmacy, organizes guidance on enrollment counseling for Study Promotion Association officials at district, commune, and ward levels in 8 districts/cities.
  - + Expected to organize 01 counseling session in each district/city for officials involved in enrollment work (completed in April 2023).
  - + Schedule for counseling organization agreed upon by the Provincial Study Promotion Association and the enrollment board of Thai Binh College of Medicine and Pharmacy.
- Conduct enrollment counseling activities for all households with candidates suitable for the school's training programs and job opportunities both domestically and internationally.
  - Requirement: The Study Promotion Association directly counsels, issues registration forms, and collects registration forms from candidates and submits them to Thai Binh College of Medicine and Pharmacy.
- In cases where the Study Promotion Association successfully counsels candidates to participate in the school's programs, candidates must have a registration form (a form specifically designed for the Study Promotion Association by the Enrollment Department) when enrolling at the school.

#### **In special cases:**

#### **4. Budgeting, payment of support funds for Admission consulting work**

The Admission Board shall prepare a budget estimate for Facebook communication, printing of materials – posters, supporting student volunteers, and coordinating with the study promotion association.

The Finance and Planning Department shall pay for the support funds for Admission and Admission Consulting activities according to actual needs.

The school shall arrange vehicles for the admission department to go to 8 districts/cities to conduct propaganda and training for HKH officials.

Admission consulting is a regular task of the School, playing an important role in the success of annual admissions, requiring active and effective participation from all individuals and organizations within the School. The Admission Council requires units and individuals to seriously perform the assigned tasks according to the set plan.

During the implementation process, if any difficulties or issues arise, units shall report to the School's Admission Council for timely resolution.

#### **Recipients:**

- Board of Directors (for direction);
- Admission Council, Admission Secretary;
- Provincial Study Promotion Association (for coordination/implementation);
- Departments/Offices; Communication Team, Youth Union (for implementation);
- School's IT Portal (for announcement);
- Archive VT, QLĐT.

**FOR THE CHAIRMAN OF THE  
ADMISSION COUNCIL  
VICE CHAIRMAN**

[Red Stamp]

**Nguyen Thanh Son**