

No: 69 /KH-CMT

Thai Binh, September 20, 2023

**PLAN**  
**REVIEW OF TRAINING ORGANIZATION FOR THE MAJOR:  
GENERAL MEDICINE PHYSICIAN – COLLEGE LEVEL  
FOR POST-INSPECTION**

**1. Basis for developing the plan**

Circular No. 15/2021/TT-BLĐTBXH dated October 21, 2021, of the Ministry of Labor, Invalids and Social Affairs, stipulating the Charter of Colleges;

Circular No. 03/TT-BLĐTBXH dated March 01, 2017, of the Minister of Labor, Invalids and Social Affairs, promulgating regulations on the development, appraisal, and promulgation of curricula; organizing the compilation, selection, and appraisal of training textbooks for Intermediate and College levels;

Pursuant to Circular No. 04/2022/TT-BLĐTBXH dated March 30, 2022, of the Minister of Labor, Invalids and Social Affairs, stipulating the organization of intermediate and college level training according to the academic year system or modular accumulation method or credit system;

Pursuant to Certificate No. 85b/2022/GCNDKBS – TCGDNN dated August 08, 2023, of the General Department of Vocational Education regarding the addition of vocational education activities for the General Medicine Physician major at college level.

**2. Purpose**

- To conduct a review of the organization and implementation of training for the major: General Medicine Physician - college level, according to the competency-based and credit accumulation training method;
- To meet the requirements for training programs according to the Vocational Education Law, guiding documents from the Ministry of Labor, Invalids and Social Affairs, and the General Department of Vocational Education;
- To meet professional requirements in health sector training from the Ministry of Health;
- To meet the regulations and rules on training of Thai Binh Medical College.

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### **3. Review Content**

#### **3.1. Training Program – Training Curriculum – Elearning**

- Specialized departments are responsible for organizing the review of detailed curricula for subjects, modules, and training syllabi under their charge.

+ The training program must ensure requirements regarding content, study duration, and assessment methods. The structure of the training program is designed in accordance with Circular No. 03/TT- TT-BLĐT BXH, ensuring all the following parts:

1. Name of major, training profession;
2. Major, profession code;
3. Training level;
4. Target trainees;
5. Training duration;
6. Training objectives;
7. Course duration;
8. Total knowledge volume of the course;
9. List and duration of subjects, modules;
10. Detailed syllabus for subjects, modules;
11. Guide to using the training program.

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+ The training curriculum must comply with regulations, requirements on objectives and content of subjects, modules in the training program. The structure of the training curriculum is designed in accordance with Circular No. 03/TT- TT-BLĐT BXH, ensuring all the following parts:

- General information of the training curriculum;
- Subject, module code; position, nature, meaning and role; objectives of the subject, module curriculum;
- Content of the subject, module curriculum
  - Requirements for assessing learning outcomes at the end of chapters, lessons, and subjects/modules.

+ Develop E-learning, video lectures for online teaching: Departments develop, record videos of all theoretical lectures, and post them on the website (E-learning)

of the school

**- Completion time:**

- + First year: Before 30/09/2023
- + Second year: Before 30/10/2023
- + Third year: Before 30/11/2023

- Product: Review report of Training Programs (CTĐT), Training Modules (GTĐT) sent to the Department of Training Management (QLĐT) – Scientific Research & International Cooperation (NCKH & HTQT)

**3.2. Facilities – *Lecturer Team***

The Administrative Organization Department conducts a review of minimum requirements for facilities such as equipment, learning resources, and teaching aids, as well as the teaching staff, to implement training programs and ensure training quality.

- Completion time: Before 30/09/2023

- Product: Review report of Facilities (CSVC) - Lecturer Team (ĐNGV) sent to the Department of Training Management (QLĐT) – Scientific Research & International Cooperation (NCKH & HTQT)

This is the plan to review the organization and implementation of training for the major: General Practitioner – college level to serve post-inspection work and the training of General Practitioners in the academic year 2023-2024. It is requested that relevant department and division leaders effectively implement this plan for all lecturers and staff in the unit. During implementation, if any difficulties arise, coordinate with the Department of Training Management – Scientific Research - International Cooperation to propose solutions./.

***Recipients:***

- Board of Directors (for direction);
- Departments/Divisions (for implementation);
- School's Information Portal (for announcement);
- Save: DT, VT

**FOR THE RECTOR  
VICE RECTOR  
[Seal]**

**Dr. Nguyen Thanh Son**